



nebraskachristiancollege
CREATING CHURCH LEADERS

STUDENT HANDBOOK 2013-14

NEBRASKA CHRISTIAN COLLEGE

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Nebraska Christian College is accredited by



The Association for
Biblical Higher Education

Formerly The Accrediting Association of Bible Colleges

The Association for Biblical Higher Education (ABHE)
5850 T.G. Lee Blvd, Suite 130
Orlando, FL 32822
407.207.0808

HANDBOOK LIMITATION DISCLAIMER

This handbook is a supplemental document to the College Catalog and expands on policies and procedures directly related to student life. It is intended to be a fair representation of the College. It is only an announcement, however, and is not to be considered a contract. Nebraska Christian College reserves the right to make changes to the calendar, programs, courses, degree requirements, tuition, fees, refunds, and other matters without further notice. If a change is warranted, all changes are effective at such time as the proper authorities determine and may apply not only to prospective students but also to those who are already enrolled in the College.

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Welcome

We welcome you to Nebraska Christian College for the academic year 2013-14. We are glad you are here and hope to have many opportunities to serve you as a staff and faculty. We know that God has many great things in store for us this year, as we learn and serve together.

This Student Handbook is provided as a guide to policies and procedures that affect the students of Nebraska Christian College. Please refer to it if you have questions, or allow our personnel to guide you to the appropriate section.

Our theme for 2013-14 is "Unconditional" based on Galatians 2:20

I have been crucified with Christ and I no longer live, but Christ lives in me. The life I now live in the body, I live by faith in the Son of God, who loved me and gave himself for me.

We will be exploring this topic in many ways this year, through chapels, classes, dorm life, activities, missions trips, and other great times of fellowship. Please join us with a spirit of anticipation and cooperation so that we might make this the best year in the history of Nebraska Christian College. We hope you are able to continue and finish your degree, becoming a proud graduate of this fine school.

Dr. Mark S. Krause
Academic Dean

Information Directory

Please direct any questions or requests for information to the following college officials:

Admissions	Kristen Miller, <i>Director of Admissions</i>
Athletics	Allen Boelter, <i>Athletic Director</i>
Business & Operations	Tony Clark, <i>Vice President, Operations</i>
Church Relations, Financial Gifts	Dave Miller, <i>Vice President, Advancement</i>
College Policies, Deferred Gifts	Richard D. Milliken, <i>President</i>
Curriculum, Faculty	Mark S. Krause, <i>Vice President, Academics</i>
Disability Officer	Mark S. Krause, <i>Vice President, Academics</i>
Financial Aid	Sarah Nigro, <i>Director of Financial Aid</i>
Institute for Church Leadership	Dave Miller, <i>Vice President, Advancement</i>
Library	Christopher Kelleher, <i>Director of Library Services</i>
Maintenance	Andrew Carlson, <i>Director of Maintenance</i>
Mentored Ministry, Internships	Theo Hudalla, <i>Director of Mentored Ministry & Internships</i>
Student Finances	Allen Boelter, <i>Director of Institutional Finances</i>
Student Housing	Rowlie Hutton, <i>Head Resident</i>
Student Life & Activities	Theo Hudalla, <i>Acting Director of Student Services</i>
Technology	Tony Clark, <i>Vice President, Operations</i>
Transcripts	Mark Huddleston, <i>Registrar</i>
Veterans Affairs	Mark Huddleston, <i>Registrar</i>
Website	Dave Miller, <i>Vice President, Advancement</i>

NCC office hours are:
Monday through Friday, 8:00 am – 5:00 pm

Phone: 402-935-9400
Website: www.nechristian.edu

Personnel

Administrators

Richard D. Milliken (1999)
Tony Clark (2007)
Mark S. Krause (2010)
Dave Miller (2012)

President
Vice President of Operations
Vice President of Academics. Academic Dean
Vice President of Advancement

Faculty

Michael D. Cahill (2011)
David A. Haynes (2004)
Mark Huddleston (1997)
Kelvin Jones (2003)
Christopher Kelleher (2013)
Robert Milliken (2006)
Rory Noland (2013)
Stefanie Rowe (2011)
Eric Smith (2007)
Barry Stackhouse (2008)
Bill Thornton (2013)
Rachel Wetjen (2009)
Andrew Wood (2013)

Associate Professor of Youth Ministry
Associate Professor of Preaching Ministry (half time)
Professor of World Missions. Registrar
Professor of Biblical Studies
Librarian, Assistant Professor of Greek
Professor of Christian Thought and Humanities
Associate Professor of Worship Arts (half-time)
Assistant Professor of Family Ministry and Counseling (half-time)
Associate Professor of Old Testament Studies
Instructor of Worship Arts
Associate Professor of Pastoral Ministry
Instructor of Worship Arts (half-time)
Associate Professor of World Missions

Adjunct Faculty

Backhuus, Troy (Counseling)
Bazil, Amanda (Voice)
Beckenhauer, Scott (Evangelism)
Chromey, Rick (Children's Ministry)
Dunbar, R. Allan (Leadership)
Epperson, Jason (Youth Ministry)
Fletcher, Roger (World Missions)
Goodwin, Lori (Counseling)

Hanson, Jon (Personal Finance)
Krause, Bill (Ministry)
Smalley, Anna (Children's Ministry)
Spiehs, Jeff (Community Ministry)
Welsch, Brent (American Sign Language)
Wood, Laura (English)
Woodward, John (World Missions)
Wymer, Ron (Counseling)

Directors

Allen Boelter, Institutional Finances
Jim Hardy, Development
Theo Hudalla, Mentored Ministry & Internships

Raj Lulla, Communications
Kristen Miller, Admissions
Paul Miller, Development
Sarah Nigro, Financial Aid

Staff

Becky Arnoldk, Cafeteria
Andrew Carlson, Maintenance
Christy Denne, Women's Ministry Coordinator
Judy Gillen, Receptionist
Rowlie Hutton, Head Resident
Suzette Hutton, Head Resident

Susan Krause, Library Assistant
Jennifer Severson, Business Office
Mary Lou Sorensen, Cafeteria
Debi Stackhouse, Student Services Assistant
Laurie Wilson, President's Assistant
Laura Wood, Academic Services Assistant

Nebraska Christian College Calendar 2013-16

Fall Semester	2013	2014	2015
Faculty/Staff Orientation	August 15, 16	August 18, 19	August 17, 18
Dorms Open	August 25	August 24	August 22
Student Orientation, Registration	August 25-27	August 24-26	August 23-25
Convocation Chapel	August 27	August 26	August 25
Classes Begin	August 28	August 27	August 26
Labor Day Holiday (offices closed)	September 2	September 1	September 7
Campus Service Day	September 5	September 4	September 3
Last Day to Add/Drop Classes without Penalty	September 10	September 9	September 8
GORF Event	September 20, 21	September 19, 20	September 18, 19
Dunning Lectures	September 24-26	September 23-25	September 22-24
Mid-term Examinations	October 16-18	October 15-17	October 14-16
Fall Semester Intensive Classes	October 21-25	October 20-24	October 19-23
Incomplete Work Due (for previous Spring)	October 23	October 21	October 20
Veteran's Day Holiday (offices closed)	November 11	November 11	November 11
Last Day to Withdraw from Classes	November 19	November 18	November 17
Thanksgiving Break	November 27-29	November 26-28	November 25-27
Christmas Program	December 13, 14	December 12, 13	December 11, 12
Final Examinations	December 16-19	December 15-18	December 14-17
Semester Ends, 5:00 p.m.	December 19	December 18	December 17
Fall Semester Grades Due	December 24	December 23	December 22
Spring Semester	2014	2015	
Dormitory Opens	January 11	January 10	January 9
Orientation for New Students	January 13	January 12	January 11
Classes Begin	January 13	January 12	January 11
M. L. King, Jr. Holiday (offices closed)	January 20	January 19	January 18
Last Day to Add/Drop Classes without Penalty	January 24	January 23	January 22
Mid Term Examinations	February 26-28	February 25-27	Feb 24-26
Incomplete Work for Fall Semester Due	March 7	March 6	March 4
<i>Turning Point</i> Event	March 7, 8	March 6, 7	March 4, 5
Spring Semester Intensive Classes	March 17-21	March 16-20	March 7-11
Last Day to Withdraw from Classes	April 4	April 3	April 1
Spring Break	April 14-18	March 30-April 3	March 21-25
Good Friday (offices closed)	April 18	April 3	March 25
Easter Sunday	April 20	April 5	March 27
Week of Ministry Trips	April 5-12	April 24-May 2	April 22-30
Spring Formal Banquet	May 6	May 5	May 3
Campus Life Day (no classes)	May 7	May 6	May 4
Reading Day	May 12	May 11	May 9
Final Examinations	May 13-16	May 12-15	May 10-13
Semester Ends, 5:00 p.m.	May 16	May 15	May 13
Senior Banquet	May 16	May 15	May 13
Commencement/Graduation Exercises	May 17, 10 am	May 16, 10 am	May 14, 10 am
Assessment Week	May 19-23	May 18-21	May 16-20
Faculty/Staff Year End Review	May 23	May 22	May 24

General Information

Nebraska Christian College focuses on a mission, operates from a philosophy, fulfills objectives, and proclaims a faith as set forward in this section of the Student Handbook.

Mission Statement

Nebraska Christian College is an institution of Christian higher education that seeks to bring glory to God by calling people to know Christ, preparing disciples with skills for ministry, and sending them out to make Christ known.

Philosophy

The trustees and faculty of Nebraska Christian College believe God has revealed Himself to mankind in the writings commonly known as the Old and New Testaments of the Holy Bible. They are committed to the belief that these constitute a sufficient guide in all doctrinal matters and for the guidance, pattern, and mission of the church.

The college curriculum is Bible centered. NCC shares the basic philosophy that marks Bible colleges as distinctive educational institutions, namely, that in addition to secular wisdom, one must also be knowledgeable in the Divine Word. To this end, its programs of study include Biblical and Theological Studies, General Education Studies, and Ministry Studies leading to degrees in chosen fields of specialization.

1. We believe it is imperative for today's church workers to have a deep regard for the Bible as the Word of God and to be competent in understanding and communicating its message to others. Therefore, every degree program carries a Bible major requirement.
2. We also believe that, to function effectively as servant-leaders in twenty-first century churches, people must have a broad understanding of the world in which they live, coordinated with a Christian world-view. Structured into every degree program, therefore, is a concentration of general studies designed to acquaint students with broad areas of human knowledge and to integrate it into their personal Christian faith and chosen life work.
3. Since the college was called into existence to meet the specific need of churches for a consecrated and qualified ministry, the various programs of the college center on ministry studies designed to equip students with vocational skills—the practical ministries.

Objectives

To fulfill its mission, NCC offers education programs and degrees for Christian students to achieve the following objectives:

1. To prepare professional leaders and staff for ministry positions in local churches (such as preaching ministry, youth/student ministry, worship ministry, ministry to the deaf, or family life ministry).
2. To prepare missionaries for world-wide and/or cross-cultural evangelism.
3. To prepare people who, regardless of occupation, will serve and provide vitality in local churches (such as elders, deacons, Bible teachers, youth leaders, worship leaders, ministry team leaders, and church-planting team members).
4. To develop professional leaders and staff for positions in parachurch organizations (such as teachers, administrators, and staff for Christian schools, camps, day care centers, colleges, seminaries, nursing homes, retirement villages, publishing companies, and campus ministries).
5. To encourage and prepare students to be life-long learners.
6. To develop the whole person: physically, intellectually, emotionally, and spiritually.

History

The history of Nebraska Christian College began in 1944. On October 26, fifteen Christian people met in Wymore, Nebraska to talk over possibilities and formulate plans for starting the school. Guy B. Dunning, a well-known evangelist, was elected president. Norfolk, Nebraska was the location selected because a favorable relationship with Norfolk Junior College (now Northeast Community College) provided general education classes to supplement the Bible College curriculum.

The college purpose was stated: as “the teaching and training of Gospel preachers who will be true to Christ and the Bible.” In addition, the founders included the offering of a program of study for “other young people who desire . . . to be better Christians and to be able to render more and better service to Christ and their Church.”

Through the years, the college has grown and changed. Now located on its third site, NCC has outgrown previous facilities twice, but has never changed its purpose, and remains committed to the mission for which it was originally called into existence.

Location

Papillion is a community of about 20,000 in the Omaha metropolitan area. The Omaha metro area has a population of over 800,000. The business community provides a large number of part-time jobs for students. Likewise, the proximity of several colleges and universities enables NCC students to take desired courses on those campuses. The presence of many churches associated with the college provides weekend ministry opportunities for students.

Statement of Faith

Preamble

Nebraska Christian College is a Bible College whose purpose is to invite, equip, and empower each generation of disciples fully to engage in ministry for the proclamation of the gospel and the glory of Jesus Christ.

Nebraska Christian College is open to all students who acknowledge Jesus Christ as Savior and Lord. It is part of the Restoration Movement and is affiliated with the Christian churches and churches of Christ, a non-denominational fellowship that seeks the restoration of biblical Christianity and the unity of all believers on the basis of the New Testament Scriptures. We desire simply to be Christians, but do not claim to be the only Christians in journey to know and obey Christ. We seek fellowship with all who also confess Jesus Christ as Lord and submit in joyful obedience to the teachings of the Word of God.

We acknowledge also that there are matters in Scripture that are open to opinion. Believers in Christ are called to love each other regardless of differing preferences and opinions.

Core Beliefs

Those who seek to attend Nebraska Christian College will find value in knowing the **Core Beliefs** that guide both instruction and community within our campus. Those who seek to work or teach at Nebraska Christian College will find identity and harmony in affirming and advocating these **Core Beliefs** and are required to sign a statement of affirmation and support each year.

Nebraska Christian College affirms these Core Beliefs:

1. **THE BIBLE.** The Bible, consisting of the Old and New Testament Scriptures, is the Word of God written and is God-breathed, and therefore is completely true, reliable, authoritative, and profitable for faith and life in every generation and culture.
2. **GOD.** There is one true God, who has revealed Himself to be supremely holy, full of love and truth. God has demonstrated His exclusive activity as Creator, Ruler, Sustainer, and Redeemer of all creation. God has revealed Himself to us as Father, Son, and Holy Spirit, three Persons

possessing equally and eternally the divine nature and attributes of God. Jesus is the Son of God, conceived of the Holy Spirit and born of the virgin Mary; He is God the Word incarnate. He lived a sinless life, and in His suffering and death on the Cross He endured for others the wrath of God against sin. Jesus was raised bodily from the dead and now reigns as Lord and Mediator and will return in power at the end of all time. The Holy Spirit is God who reveals the word of truth, convicts all of sin, righteousness, and judgment, and indwells each believer to empower the holy life and spiritual work that God has called each believer to fulfill.

3. **SALVATION.** Salvation from sin's consequences and contamination is a result of God's mercy achieved through the atoning death, burial, and resurrection of Jesus Christ. Every individual may receive this gift of grace through faith in Jesus as the Son of God demonstrated in repentance from sin; confession of Jesus as Lord and Christ; baptism by immersion in water for the forgiveness of sins and the gift of the indwelling Holy Spirit; and living a life that delights in God's goodness and reflects God's glory. Jesus Christ will return to complete the judgment and redemption of creation, and every person will dwell eternally in Hell or in Heaven.
4. **THE CHURCH.** The Church is one and consists of those around the world who acknowledge Jesus Christ as Savior and Lord, and submit to His authority. The Church's purpose is to glorify God by boldly presenting and faithfully representing the good news of salvation through Jesus Christ. The Church fulfills its mission as it seeks to evangelize those who are lost and edify those who are saved.

Academic Information

Below are selected sections from the Nebraska Christian College Catalog under the "Academic Information" section that are of interest in the Student Services area. Please see the Catalog for the full list of policies and procedures for the Academic Information area.

ABHE Solutions

Nebraska Christian College uses an administrative software package provided through its accrediting agency called ABHE Solutions. Upon enrollment, each student will be given access to his or her ABHE Solutions account. This is an online, web-based system, thereby allowing a student to access his or her account from any internet-capable source. ABHE Solutions allows students to the following:

- Update his or her personal contact information
- Register for courses
- Monitor transcript information
- Check financial information
- Access information for specific courses such as current grades, document downloads, and discussion forums
- Find syllabi for courses that may be offered in the future
- Take online tests
- Participate in online course evaluations and surveys
- Be notified of campus emergencies through ABHE's SMS function

Academic Integrity

As both a Christian institution and an institution of higher education, Nebraska Christian College expects the highest standards of academic integrity and honesty from its students. Two offenses against academic integrity are specifically prohibited:

- Plagiarism: Using material from another source that is unattributed and/or unacknowledged.

- Cheating: Using methods, sources, or material prohibited by a professor to complete an assignment or test.

These are the most common forms of violation of academic integrity, but not the only ones. Violations are determined by the professor of a course. The professor may choose to handle the situation individually, but the standard penalty will be loss of credit for a particular assignment or test. In other situations, the professor may decide not to award credit for the course, thus failing the student. If the professor believes the situation is too extreme for these remedies, the situation may be referred to the Director of Student Services for an Ethical Conduct Committee hearing. This may result in removal from a course, or suspension from the college.

Academic Year

The academic year is divided into two semesters that includes orientation, registration, special events, and examinations. The average academic program anticipates the student will enroll for fifteen to seventeen (15-17) credit hours per semester.

- Fall semester: August-December
- Spring semester: January-May

The college may offer some courses in a Summer semester, running June-July.

Accreditation and Approvals

Nebraska Christian College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education. The contact information for ABHE is:

The Association for Biblical Higher Education (ABHE)
5850 T. G. Lee Blvd, Suite 130
Orlando, FL 32822
407.207.0808
www.abhe.org

- NCC is listed in the Educational Directory of the Office of Health, Education, and Welfare as a recognized institution of higher education.
- NCC is approved by Nebraska State Law to grant degrees and certificates.
- NCC is approved by the Nebraska State Department of Education to train veterans and others eligible for Veterans Administration benefits.
- NCC is approved by the United States Department of Justice, Immigration and Naturalization Service to train non-immigrant alien students.

Attendance

Class attendance is expected of all students enrolled for classes at Nebraska Christian College. A right sense of Christian stewardship implies that students have the responsibility to attend classes, participate in class discussions, and complete course requirements. For the sake of both academic progress and the development of Christian character, it is important that you attend every class session, arriving on time and prepared for class. A student cannot miss more than 25% of each course's class sessions and still receive credit for the course. A pattern of non-attendance will be grounds for dismissal from NCC. Each professor will report excessive absences and tardies to the Student Services Office on a regular basis in order to detect and address unhealthy attendance patterns.

We recognize that some students will not be able to attend every class session, and their absences will be handled as follows:

1. If the absence is due to a college-sponsored event, the sponsor of the event is to provide all faculty with the names of the students involved and the date/times they will be gone. All professors are then expected to allow students to make up the work that the class did during

the missed sessions without punitive consequences. If you plan to miss a class because of a school-sponsored event, you should ask the professor ahead of time about the required make-up work.

2. All other absences will be handled according to each professor's attendance policy for that course. The professor will consider each absence with respect both for the educational process and for the student's individual needs, including the need to learn how to make mature, responsible decisions in the face of life's many demands. It is, therefore, assumed that a given absence may be treated differently for each course. The penalties incurred and the opportunity to make up for missed classes will be at the discretion of the professor. The nature of the course material, the total number of class sessions per semester, the learning exercises that were missed, the student's performance and attendance record for that course, and the professor's own philosophy of education will factor into his or her decision.

Classification of Students

Students enrolling for twelve (12) or more hours per semester are considered full-time. Students enrolled for less than twelve (12) hours are considered part-time. Progress toward graduation is designated as follows:

Freshman	0—31.5 hours
Sophomore	32—63.5 hours
Junior	64—95.5 hours
Senior	96—130 hours
Fifth-year student	130.5 or more hours

Completion Rates

The completion rate for the 2006-07 cohort was 42%. Previous cohort completion rates are available through the Academic Office.

Disclaimer of Contractual Obligation

While course offerings are scheduled based on program requirements listed within the *College Catalog*, the College reserves the right to reschedule and/or cancel courses based on factors such as course enrollment size. Suggested course schedules available through the Academic Office should be viewed as exactly that—suggested; they should not be viewed as a binding contract on the part of the College. In the event that the College exercises its right to cancel a required course, the Academic Dean, in consultation with the professor of major and the Registrar, may substitute a relevant course work to meet program requirements.

Disabled Student Accommodation Policy

Nebraska Christian College does not discriminate among students based on disability or disabilities. In compliance with the Americans with Disabilities Act (ADA) all qualified students enrolled in the college are entitled to reasonable accommodations in regard to disabilities. The Director of Student Services serves as Nebraska Christian College's Disability Accommodation Officer (DAO). It is the student's responsibility to inform the DAO of any special needs before the end of the second week of classes. The student may be asked to provide documentation of a disability so that proper accommodation may be offered.

Email Accounts

All students enrolled at Nebraska Christian College are assigned an email account based on the nechristian.edu domain. NCC's email is a Google-based system, thus accessible online. Students are expected to check their email accounts frequently, as the college uses this system to communicate many things having to do with classes, events, and other items that involve students.

Grade Standards and Equivalents

Number Grade	Letter Grade	Grade Point	Quality
100 - 96	A	4.0	Excellent work
95 - 94	A-	3.7	
93 - 92	B+	3.5	
91 - 88	B	3.0	
87 - 86	B-	2.7	Above average work
85 - 84	C+	2.5	
83 - 80	C	2.0	
79 - 78	C-	1.7	
77 - 76	D+	1.5	Average work
75 - 72	D	1.0	
71 - 70	D-	0.7	
69 - 0	F	0.0	
	AU	NA	Audit (not for credit), pass
	AUF	NA	Audit (not for credit), fail
	CR	NA	Non-graded course, pass with credit
	NCR	NA	Non-graded course, fail with no credit
	INC	0.0	Incomplete, counts as "F" until resolved
	VWD	NA	Voluntary Withdrawal (simple drop)
	VWP	NA	Voluntary Withdrawal (was passing)
	VWF	0.0	Voluntary Withdrawal (was failing)

An "NA" means this grade is Not Applicable. Such a grade will not have an effect on the GPA or the CPA of the student. The "0.0" Grade Point for a class applies for the Grades F, INC, and VWF. These grades will have an effect on both the GPA and the CPA of the student.

Grade Reports

Grade points (4.0, 3.7, 3.5 . . .) are allocated for each semester hour earned.

- The Grade Point Average (GPA) is used to determine academic quality and status, rank in class, academic probation, scholastic honors, eligibility for graduation, and graduation honors. GPA is computed by multiplying the semester hours of each class by the grade point equivalent of the grade earned.
- Grade points are also averaged cumulatively at the end of each semester. The resultant Cumulative Point Average (CPA) is a measure of a student's overall academic progress.

At any time, students may access their grades using their ABHE Solutions accounts. Grades will not be sent to parents unless NCC has expressed written permission from the student to do so. If a student sees an error in a semester grade report, he or she should contact the instructor immediately. Once the semester has closed, an instructor may change a grade only with the approval of the Registrar.

Inactive Status

Students who do not enroll for two consecutive semesters must reapply for admission. The application fee is waived. Should the inactive period extend beyond two years, students become subject to the current catalog and may lose the right to graduate under the catalog of their first enrollment. In that case, course work prior to the inactive period is evaluated on a course-by-course basis. Successful completion of extra hours may be required.

Registration Adjustments

Students may sign up for courses during designated pre-registration periods, on official Registration day, or until the close of the Late Registration period. The following policy applies to students wishing to adjust their schedule of courses for which they are registered:

1. If a student is registered, that student may make the desired changes the first two weeks of class with no fee.
2. After the first two weeks of class, any change to one's course schedule (including a drop) can result in a charged fee.
3. After the official Registration day(s), a fee will be charged for late registration.

Right-to-Know Statutes

Family Educational Rights and Privacy Act of 1974 (FERPA)

Nebraska Christian College is committed to protecting the right of privacy for all individuals about whom it holds information. Access to educational records is restricted to a) the student concerned, b) others with the student's written consent, c) NCC officials who have legitimate educational interest in the records, d) officials of another school where the student seeks or intends to enroll, e) certain authorized government representatives, f) certain organizations conducting studies on behalf of NCC, g) accrediting organizations carrying out their accrediting function, h) a court of competent legal jurisdiction, and i) appropriate parties in a health or safety emergency. Other information related to NCC's policy is available upon request from the President.

Student Right-to-Know and Campus Security Act of 1991

In compliance with this act, NCC maintains records related to the completion or graduation rate of its students. These statistics are available upon request from the Registrar. Furthermore, NCC will provide to all persons upon request exact information about incidents of crime on campus. There are very few incidents of crime on the NCC campus. For the protection of all personnel and students, NCC employs personnel who open and close campus facilities at regular times. A Head Resident and Resident Assistants enforce curfew in the student residence and check security. The use of tobacco, alcoholic beverages, and narcotics is expressly prohibited on campus. Further information may be requested from the Student Services Office.

Satisfactory Academic Progress and Eligibility

Satisfactory Academic Progress is based on a student's Current GPA and Cumulative GPA. The general standard at Nebraska Christian College is a Current and Cumulative GPA of 2.0, because this is required for graduation.

Freshman Students

Freshman status students (0-31.5 hours completed) are required to maintain a minimum standard of 1.7 GPA. A student who falls below this minimum standard will be placed on Academic Probation. Students who are on Academic Probation must achieve the minimum GPA/CPA standards (1.7) or they may be placed on Academic Suspension the following semester. Freshmen students admitted on "provisional acceptance" will enter on Academic Probation, are limited to a twelve-hour maximum class load, and must achieve at least a 1.7 GPA to maintain "enrolled" status.

Students above Freshman Status

After a student has completed 32 hours, that student's GPA must be at least 2.0 or above and must be maintained thereafter. If a student's GPA (Current or Cumulative) falls below 2.0, he or she will be placed on Academic Probation. If the student's GPA for the following semester is also below 2.0, he or she may be placed on Academic Suspension. Upper-classmen transfer students admitted on "provisional acceptance" will enter on Academic Probation, limited to a twelve-hour maximum class load, and must achieve at least a 2.0 GPA (a "C") to avoid Academic Suspension.

Academic Probation

A student on Academic Probation will normally be limited to 12 hours for that semester. If the student's GPA is raised to 2.0 (both Current and Cumulative), the student will be removed from Academic Probation. (See "Other Eligibility Issues" below.)

Academic Suspension

A second consecutive semester of below standard GPA may result in a student being placed on Academic Suspension. A student who is Academically Suspended may not enroll for at least one semester. Students returning to NCC after Academic Suspension will return on Academic Probation (thus limiting the student in class load). Students will be required to achieve the minimum academic requirements.

Eligibility for Activities and Financial Aid

Participation in extra-curricular activities (such as intercollegiate athletics), as well as eligibility for certain types of financial aid, may require a higher Current Grade Point Average (GPA) and Cumulative Grade Point Average (CPA) than the minimum standard for satisfactory academic progress. For example, NCC's athletic conference currently requires a 2.0 GPA/CPA for all students including freshmen. Some NCC scholarships require that the student maintain a GPA/CPA that may be higher than the college's minimum standards.

Other Eligibility Issues

In the event that a student's Current GPA meets or exceeds the minimum standard, but the Cumulative GPA remains below the minimum standard, the Academic Dean will determine whether the student will face actions by the Academic Office.

Statistical Placement Reports

Placement Response of 2013 Graduating Seniors:

- Pursue Additional Education 24%
- Pursue non-employment activities (i.e., marriage, volunteer opportunities, etc.) 5%
- Pursue employment in my vocational/professional field 28%
- Pursue employment based on location, compensation, or other reasons than by vocation or professional field 10%
- Already employed in my vocational/professional field 33%

Transcripts

Students' academic records are protected according to Federal law and may not be released to a third party without the written permission of the student.

Students may access and print an unofficial transcript using their ABHE Solutions account. Official transcripts are only exchanged from institution to institution. Unofficial copies of transcripts are identified as such and do not carry the NCC seal. Transcripts are requested using the "Academic Transcript Request Form" available from the Academic Office or online at the college's website (www.nechristian.edu).

NCC issues the first copy of a student's transcript free of charge. A \$10 fee is charged for all subsequent copies. Transcripts are only issued when the student's account is paid in full. A student in default on a student loan will be unable to receive an Official Transcript until the loan(s) are no longer in default.

Withdrawal from Nebraska Christian College

Withdrawal from NCC is officially completed through the Registrar's office. To withdraw, students must confer with the Academic Dean and the Director of Student Services. Students who withdraw with passing work in their classes will receive a "VWP" for those courses. Students who withdraw with failing or incomplete work in their classes will receive a "VWF" for those courses. Students

who leave NCC without officially withdrawing will receive an "F" for all courses in which they are enrolled.

Residential Life

On Campus Housing

Nebraska Christian College features three floors of suite-style housing for single students. Each floor features nine suites for up to six students each. A-2 and B-2 has two ADA compliant rooms and A-1 has one ADA compliant room. The college also has eight two-bedroom apartments for married students.

Housing Requirements

All students taking six or more credit hours are expected to live on campus. A student must be taking a minimum of four credit hours to be eligible to live on campus. The only exceptions are for married students or students living with parents, grandparents, or legal guardians in the Omaha metropolitan area. Any other exceptions must be submitted in the form of a written appeal to the Director of Student Services who will present it to the President's Counsel for consideration. If dorm capacity has been reached, senior students (97-130 credit hours earned) will be given the option of living off campus. This option will only be available after dorm capacity has been reached and often will not be known until late in the summer. Students in violation of stated housing policy will not be allowed to register for classes. Participation in the college's meal service plan is included in the room and board fee. Every student residing in the dormitory is required to enroll in the meal plan.

Housing Personnel

The Director of Student Services has the final authority for all residential policies and personnel. The Head Resident has full responsibility for the supervision of residents and enforcement of housing policy. The Resident Assistants are upper classmen who serve as the Head Resident's assistants.

Head Residents

- Rowlie Hutton
- Suzette Hutton

Resident Assistants

- Nicole Brandt
- Amanda Burgin
- Zachary Lahm
- Jacob Urrea

Hours

All NCC dormitories are secured with an electronic access system. There will be open access to the facilities during normal daytime hours. For security purposes, access doors will remain locked at all other times. To gain entrance during these times you must use your electronic key card. All first and second year students are expected to be in the dormitory by the following times and remain there through the night:

Sunday – Thursday	11:30 pm
Friday – Saturday	12:30 am

Any actions designed to prop open a door or otherwise avoid detection puts the entire community at security risk and compromises campus security which is **major offence that will result in disciplinary action**. All students are expected to demonstrate a responsible approach to their sleep and study schedules. Failure to honor the standards for this educational and discipleship environment will result in the loss of privileges, or ultimately, a hearing before the ethical conduct committee.

Housing Guidelines

Residential life carries with it both privileges and responsibilities. The following guidelines are designed to enhance the community life by respecting the rights and privileges of everyone.

- All students will be expected to care for the facilities that have been provided. Failure to do so will result in stiff fines and/or disciplinary consequences.
- Respect is to be shown to others' personal space and possessions. Students or college personnel should not enter a student's room or borrow things from that room without permission. Authorized college personnel may enter a student's room without permission for regular inspections or when a violation of college policy is suspected.
- Each suite is supplied with major furniture pieces. Additional furniture is not allowed.
- Students are allowed to bring personal items, throw rugs, lamps, a reasonable amount of electronic equipment and a dorm-size refrigerator.
- Cooking is not allowed in suites. Vending/snack rooms are available with microwaves and other food preparation items. Students are responsible for their own clean up.
- Students are not allowed to nail items to the walls. Hanging items must be secured with material that will not damage the wall finish.
- There are no visitation privileges in suites of the opposite sex. No one is allowed in areas designated for members of the opposite sex except during special open hours as designated by the Director of Student Services.
- Local phone service is provided. Students need to bring a phone. Long distance calls can be made using a calling card.
- No fireworks are allowed on campus.
- Students are responsible for cleaning their own bathrooms, bedrooms, and living rooms. Suites will be inspected weekly for sanitary and safety reasons. Any student who fails to maintain a clean room will be subject to either an individual or suite-wide fine.
- Any damage done to a suite is the responsibility of the registered occupants and the cost of repair will be deducted from their deposits.
- Additional storage rooms are not available.
- Electronic thermostats in each suite are preprogrammed. Students must not alter the thermostat.
- Pets/animals are not allowed in the dorms at any time.
- Students have two weeks from the start of semester to request roommate changes. Students should see the Director of Student Services to discuss room assignment changes.
- No candles, incense, or any open burning is allowed.

Firearm Policy

In compliance with Nebraska Statute 28-1204.04, firearms are not allowed on campus. Unlawful possession of a firearm is a Class IV Felony. Anyone with the legal right to possess a firearm on campus must first report to the Director of Student Services.

Lounges

Each floor has a common, co-ed lounge. Because these are public areas, students should be aware of their conduct and appearance. The lounges are open until dorm hours (11:30 pm Sunday – Thursday, 12:30 am Friday-Saturday) each evening. Students are responsible for cleaning up the area each evening before the lounge closes.

The B-1 lobby is a common use lounge that is to be used for television and or movie viewing and is open according to dorm hours.

Visitor Procedures

When a student is expecting someone from out of town to visit and would like them to stay in their suite, the student must notify the Head Resident prior to their arrival. Visitors are welcome, but the college needs to know they are here. There will be no charge for their stay unless it extends past two nights.

Disciplinary Procedures

Failure to observe the rules and guidelines for residential life will be handled according to the procedures outlined in the Process for Disciplinary Infraction section.

Parking Regulations

All students who drive on campus need to register their vehicles. Once the vehicle is registered the student will receive a parking permit that will be placed in the lower corner of the rear driver's side window. Permits will be color coordinated for various parking lots. Failure to abide by parking regulations will be subject to a \$10 fine. Second violations are subject to a \$20 fine. Third violations are subject to a \$30 fine and potential loss of driving/parking privileges on campus.

Speed Limits

The speed limit for all campus roads is 15 mph. Violators will be subject to a fine. Other forms of inappropriate driving will be subject to the same fines as speeding. Students should also use caution when driving on gravel roads used to access the metro area and observe all posted driving regulations.

Security Procedures

In an effort to provide a high level of security all students are asked to be vigilant and aware of their surroundings.

- In case of a campus lock-down, all students are to report immediately to their dorm room or the closest available classroom or office.
- Students who allow others to use their electronic access card will be subject to disciplinary consequences.
- Students should keep vehicles locked. The college is not responsible for items stolen from vehicles while on campus.
- In case of emergency, immediately dial 911 to report the incident, notify the Head Resident or a college administrator. Students should not involve themselves in the situation unless directed to by college personnel.
- Students are not allowed to alter equipment or supplies designed for student safety. This includes smoke alarms, sprinkler systems, fire extinguishers, emergency access panels, or exit doors. Students who do so will be subject to stiff disciplinary consequences.
- Students will be updated about security and safety procedures as needed.

NCC does everything in its power to discourage crime and criminal activities from occurring on campus. If a student is a victim of a crime, he or she should immediately report the crime to a college administrator.

The college will inform students concerning security procedures and practices. The college encourages students to be responsible for their own security and the security of others. Pamphlets will be provided as needed to inform students about crime prevention.

The college uses an SMS system to send texts to all students if there is a campus emergency. Students must have their text-enabled cell phone number in the ABHE system in order to receive these texts.

Fire Alarm & Evacuation Procedures

Evacuation of this building is required whenever the Fire Alarm "Sounds"

A. Prior to a Fire Alarm or Fire Drill

1. Learn the location of your two (2) closest Emergency Exits and the Fire Alarm Pull Station.
2. Learn the campus emergency phone number – Head Resident **402-319-9049**

3. Ask your Team Leader or the Dorm RA about your designated meeting place, once outside the building. Group locations to be assigned by the Head Resident.
4. Review emergency evacuation procedures located on the inside of your residence hall room.

B. If the Fire Alarm "Sounds"

1. Proceed to the door of your room and check it for heat with the back of your hand.
 - If **COOL**, open the door slowly and check for smoke in the hall
 - If no smoke, go to the nearest Exit and evacuate the building.
 - If **HOT**, or if there is **SMOKE** present in the corridor **DO NOT** open the door.
 - Stay in the room.
 - Pack towels or blankets under the door.
 - Telephone Campus Head Resident – **402-319-9049**
 - Wave a brightly colored item out the window for ease of recognition
2. If you can evacuate your room, safely
 - Close the door to your room as you leave.
 - Proceed to the closest **EXIT** and evacuate the building.
 - Students should assemble on the front lawn and check in with Resident Assistant (RA) so all students can be accounted for.
 - Verify that everyone in your group has made it to safety
 - If not, and there is a **FIRE** contact the Head Resident or College Administrator.
3. Stay away from the building for reason of personal safety and firefighter accessibility.
4. Do not re-enter the building until the fire alarm has been "silenced" and the Papillion Fire Department has granted permission.

Tornado Watch & Warning Procedures

A. In the event of a tornado watch, please be aware the conditions are right to produce a tornado. Please be in a state of alertness to the outdoor conditions.

Watch TV: Weather Channel 362

Listen to Radio: KQKQ 98.5 FM

KQBW 96.1 FM

KGBI 100.7 FM

KFAB 1110 AM

We are located: Papillion, NE Sarpy County

A **TORNADO WATCH** is issued by the Storm Prediction Center in Valley, Nebraska when conditions are favorable for tornado formation. You may continue normal activities, but be aware that severe thunderstorms producing tornadoes are possible in your area. Keep an eye on the sky and an ear to local radio and television bulletins. Be prepared to take shelter if conditions warrant.

A **TORNADO WARNING** is issued by the local National Weather Service and means a tornado has been sighted or detected on radar. If in or close to the warned area...

YOU SHOULD TAKE COVER IMMEDIATELY!!!

The warning will tell you the last known location of the tornado, as well as its speed and direction of movement. For your safety and the safety of your others, please prepare and practice some severe weather procedures at home and at work.

All students and college personnel need to proceed directly to the **Lecture Hall in the lower level of Restoration Hall / Building A**. (Please use the stairs, do not use the elevator in case there is a power outage). Close the windows, pull blinds shut, and take your suite key with you as you close the door to your suite. Stay away from the glass doors leading out of the building. Those who are in the **Ministry Equipping Center** should proceed to the Auditorium and take cover on the floor in front of the stage.

When the tornado siren sounds and you are unable to go to the Lecture Hall, take cover in the bathroom and close the door to the outside rooms. Protect your head by covering it with a blanket or bedspread. Stay away from the windows or open doorways.

Campus Crime Statistics

In compliance with federal law, Nebraska Christian College files an annual Campus Crime Report with the United States Department of Education. The following is a summary of the previous year's report. A copy of the full report is available in the Student Development Office.

Criminal offenses on campus—3
Criminal offenses in Residence Halls—1
Hate Crimes on campus—0
Hate Crimes in Residence Halls—0
Arrests—1

Student Services

Counseling Services

The entire college faculty and staff are eager to help students. Students are encouraged to request help from anyone they feel comfortable approaching.

The college does not provide on-site, professional counseling services. The Director of Student Services maintains the counseling services for the college. A list of referrals for professional counseling is available from the Student Development Office.

Employment Services

There are a limited number of on-campus employment opportunities for students. Please contact the Tony Clark, V.P for Operations, for available opportunities. Other employment opportunities will be posted through our in-house communication system.

Food Service

NCC will provide fifteen meals a week for students on the meal plan. Breakfast and lunch will be served Monday through Friday. Supper will be served Monday through Thursday and there will be a brunch on Saturday. All meals will be served in the cafeteria during the following hours:

Breakfast -	7:30—9:00 am
Lunch -	11:50—1:00 pm
Supper -	5:00—5:45 pm
Brunch -	10:00—11:00 am

The cafeteria will be closed and meal service is not offered when school is not in session. This includes holidays and other days when the college is officially closed. Refunds for missed meals are

not available, but a carry-out meal will be made available to anyone who makes prior arrangements.

Those with special dietary requirements must submit a doctor signed medical report with approved diet to the Director of Student Services. After review, the student will be notified whether the cafeteria will be able to meet the dietary requirements. If they are unable to meet the requirements the student will be excused from participating in the meal plan and a refund for the remainder of the semester will be issued.

Vending and snack rooms will be available for student food preparation daily during the school year. A sink, refrigerator, cabinets, microwave, and other food preparation appliances will be provided. It is the student's responsibility to clean up when using this area.

Health Services

The college does not provide professional health services. If a student becomes ill, the student should report his or her illness to the Head Resident and follow instructions. The student is responsible for doctor's fees, prescriptions, or other special medications.

Students who are under the age of 19 are required to fill out a health release of information and permission to treat form in case of the need for emergency services. These forms will be completed at housing check-in and kept in the apartment of the Head Resident.

Mail Service

Mailboxes are assigned to each student during registration with the key included in the registration packet. Each mailbox will have an assigned number. The loss of a mail key will result in a \$10 fine. When giving your address to others, please include the following information:

Your Name
Nebraska Christian College
12550 S. 114th Street
Papillion, NE 68046

Tutoring Services

The college offers tutoring services for all students through the Success Center, located in room 001. Services include tutoring, proof-reading, and study sessions. Hours of available tutoring will be posted.

Other Services

If a student wants to use a room for a special meeting or activity they must clear the meeting with the Director of Student Services and then schedule the use of the room through the business office.

Student Spiritual Life

Mentored Ministry

Mentored Ministry is a partnership between area churches and Nebraska Christian College whose purpose is to provide students a mentoring relationship designed to nurture personal spiritual growth and professional ministerial development. We believe that effective mentoring relationships follow the model set by Jesus and provide students the opportunity to receive the best education possible—high quality classroom instruction combined with spiritual and professional mentoring from established leaders.

The Mentored Ministry program seeks to fulfill this purpose through the following objectives:

1. Shaping the Heart—Spiritual, moral and personal formation
2. Shaping the Will—Discerning one's call and giftedness for ministry

3. Shaping the Mind—Thinking and acting biblically through theological reflection
4. Shaping the Hands—Developing practical skills necessary for ministry

Spiritual Life

The Student Development Department is committed to the spiritual, physical, intellectual, emotional, and social development of students. This commitment is lived out through the following core values:

- **Care** – Because God cares about all people, we will treat the students we serve with value and respect. Likewise, we will hold forth the expectation that they demonstrate value and respect to fellow classmates and college personnel.
- **Character** – We are committed to growing students who emulate the character of Jesus Christ in their attitudes and actions. We take a proactive approach to spiritual development by supplementing classroom learning with opportunities to worship, serve, and have small group accountability.
- **Community** – We view dorm life as an essential part of preparing for a life of service and ministry. It is where we learn to love, forgive and encourage others as we live together as the family of God.
- **Conduct** – Because we are called to honor God in every area of life, we have standards for student behavior and conduct. These standards are designed to provide the basis for a life of holiness and integrity that is required of those in leadership ministry.
- **Consistency** – A life of integrity is demonstrated through consistency. The right to lead is given to those who first practice self-leadership and live a life of full devotion on a consistent basis over a long period.

The following items are treated more fully in the **NCC Student Handbook**.

In an effort to help emulate the character of Jesus Christ in their attitudes and actions NCC offers students several opportunities for spiritual development. Some of these are:

Chapel

Chapel is held twice a week, and features student-led worship, Christ-centered preaching, and other programs designed to challenge and encourage NCC students. Some chapel sessions may be devoted to things other than large group events with worship and a speaker. Chapel attendance is required of all students.

Discipleship Groups

Discipleship groups (called D-groups) are student led and designed to provide the type of small group accountability necessary for ongoing spiritual endurance.

Dorm Devotions

Residents in college housing are encouraged to participate in regularly scheduled dorm devotions. These are times of prayer, Bible study, and praise by student leaders.

R.U.S.H. Week

Held every September, R.U.S.H. (Raising Up Spiritual Highs) Week is an opportunity for students to commit to spiritual activities such as Christian Service and D-Groups. The Spiritual Life Committee plans this week.

Mission Emphasis Week

Challenge/Missions Emphasis Week, held in the spring semester, is planned by the Global Gospel team with the goal of challenging students to greater awareness and participation in global issues related to the Christian faith. This week is capped off by the Bonafide Benefit, an auction and talent show to raise money for missions.

Week of Ministry

The week of ministry is an opportunity for all students to take the knowledge they have gained in the classroom and express it in a ministry context. A variety of options is offered each year, including local, national, and international mission trips. Participation in the week a ministry is a required part of the NCC curriculum.

Week of Ministry (WOM) trips are held in the spring semester, normally in the month of April. These trips are organized by faculty, staff, or college administrators (individually or in teams). The purpose of NCC's WOM is to allow group participation of students in a ministry project that will challenge them and give them experiences not available in the classroom.

Week of Ministry is not a specific, for-credit class, but is a part of each spring semester class. All spring semester syllabi must require WOM participation in order to receive a passing grade. Exceptions to this must be approved by the Academic Dean. WOM is considered to be equivalent to a week of class in spring semester, and should never be confused with spring break.

Student Organization and Activities

Student Government

Student Government leaders are elected by vote of the student body every spring, for the following school year.

These student leaders are charged with conducting monthly meetings, parties, student projects, and communication with the college administration. The elected government consists of President, Secretary, Spiritual Life Chairperson, Activities Chairperson, and Global Gospel Chairperson.

The purpose of the Student Government is to promote a spirit of unity and a Christian school spirit among the student's of Nebraska Christian College. As campus leaders they work with the college administration to solve problems, initiate new ideas, and increase overall student satisfaction.

The 2013-2014 Student Government Team:

- President – Kiah Jackson, kjackson@nechristian.edu

President - The job of the President is to lead all regular Student Government, Student Body Forums, and special meetings of this body and to serve as an ambassador between the Student Body and the Administration of Nebraska Christian College.

- Spiritual Life Committee Chairperson – Jacob Urrea, jurrea@nechristian.edu

Spiritual Life - The job of the Spiritual Life chairperson is to oversee and promote the spiritual well being of the student body. They will also lead meetings in the absence of the President.

- Secretary/Treasurer – Hannah Johnson, hjohnson@nechristian.edu

Secretary - The job of the Secretary/Treasurer is to keep accurate minutes of all regular and special business meetings of this body and keep an accurate record of all student body funds through the Bookkeeper of Nebraska Christian College.

- Missions Committee Chairperson – Alicia Vonckx, avonckx@nechristian.edu

Global Gospel Team - The job of the Global Gospel team chairperson is to lead the on campus mission team, to promote a campus wide awareness of opportunities for global evangelism, and to oversee the weekly collection of chapel offerings.

- Activities Committee Chairperson – Alex Wolf, awolf@nechristian.edu

Activities - The job of the Activities chairperson is to coordinate and oversee a variety of special and social events designed to enhance the overall college experience.

- Class Representatives –

Serve as a liaison between the class they represent and the rest of the Student Body Government, serving in the student body as needed.

- Freshman Class – Nominated and elected in September

- Sophomore Class – Daniel Norton, dnorton@nechristian.edu
- Junior Class – Joanna Pratt, jpratt@nechristian.edu
- Senior Class – Logan Greenfield, lgreenfield@nechristian.edu

Athletic Programs

The college offers a varied program of athletics.

1. **Intramural Sports.** Competitions are scheduled in various sports through the ASB committee.
2. **Varsity Sports.** The college fields varsity teams for intercollegiate competition. The college is a member of the Midwest Christian College Conference and the National Christian College Athletic Association. College teams compete in men's basketball, women's basketball, and women's volleyball. Men's soccer may be revived as an intercollegiate sport in the future.

Guy B. Dunning Memorial Biblical Lectureship

During the fall semester, a guest lecturer is invited on campus to present a series of lectures on a biblical book or theme. This lectureship series is given in memory of Guy B. Dunning, first NCC president, and well known for his own Biblical exposition. Recent lecturers have been:

- Paul Williams, the Orchard Group (2013)
- Mark Ziese, Cincinnati Christian Seminary (2012)
- E. LeRoy Lawson, Emmanuel Christian Seminary (2011)
- David Bruce, www.hollywoodjesus.com (2010)
- Robert Kurka, Lincoln Christian University (2009)
- Jack Cottrell, Cincinnati Christian University (2008)
- Tom Lawson, Ozark Christian College (2007)

GORF (God, Others, Recreation, Fellowship)

Under the direction of the Admissions Department, GORF is an annual retreat for Junior High School students on the campus of NCC, usually held in the fall semester. This event provides the opportunity for young people to know Christ and His will for their lives.

Turning Point

Under the direction of the Admissions Department, Turning Point is presented the spring semester. It offers High School students an opportunity to visit the NCC campus for a weekend of spiritual renewal and fellowship.

Standards for Student Conduct

Personal and Ethical Conduct

At Nebraska Christian College we require all students to act with thoughtfulness and responsibility regarding the choices they make in self-expression in dress, appearance and conduct. Any choices one makes regarding self-expression should be based on careful reflection about what it means to be a Christ-follower and a fellow member of His community.

Our desire is to produce students who emulate the character and conduct of Jesus Christ. Spiritual transformation happens from the inside out. While spiritual transformation cannot be regulated by external appearance that does not mean there should not be any standards at all. With this foundation, the following general guidelines are offered regarding standards for student appearance and conduct.

Dress Code

All students are expected to reflect Christian maturity, modesty and professionalism in their appearance. Director of Student Services (or other college personnel) reserves the right to ask any student to remove jewelry or cover tattoos that are distracting to the learning environment of the classroom or in any way hinder a student's witness, service, or ministry for Christ.

On weekdays the college functions in a professional business and educational environment and students are expected to dress accordingly. Therefore, pre-professional attire is to be worn weekdays in all class and chapel settings. Appropriate attire is clothing that is neat and clean, and would include jeans or khaki-type pants for men and skirts, dresses, jeans or khakis for women. Caps, fatigues, tank tops, sweat pants, or pajama pants are not to be worn in the classroom or at chapel.

Recreational apparel such as shorts and sweats may be worn during the weekdays when not in class or chapel. Short shorts and tight fitting shorts are not allowed. Modesty in our dress is still the rule.

Shoes or sandals must be worn in all buildings except private living areas.

Abstinence Policy

Abstinence is required regarding the use of alcoholic beverages, tobacco, non-prescription narcotic or hallucinogenic drugs and involvement in immoral sexual activity.

Sexual Conduct

NCC is committed to the biblical standards of sexual purity and expression. Couples, married and unmarried, should be discrete, modest, and pure in their displays of affection. They should respond positively when fellow students, faculty, administration, and staff raise concerns. Premarital and extramarital heterosexual expressions as well as homosexual behavior are grounds for discipline and dismissal.

Areas of Restraint and Discretion

It is expected that all students will demonstrate godly wisdom regarding areas of entertainment. This would include areas such as the choice of television programs, music, movies, gambling, dancing, printed material, social media, and organizations with which you choose to associate. Those who continue to show lack of restraint or discretion in the above areas after being requested to do so are subject to disciplinary action.

Major Offenses

The college may dismiss a student for violations of the college's standards of personal and ethical conduct that include, but are not limited to:

1. Academic dishonesty
2. Use or possession of alcohol
3. Use or possession of tobacco
4. Use or possession of illegal drugs
5. Use or possession of sexually explicit material (print or electronic)
6. Heterosexual misconduct or homosexual behavior
7. Giving false statements orally or in writing, or altering records
8. Compromising campus security
9. Financial irresponsibility
10. Fighting
11. Use of vulgar or abusive language
12. Theft of any kind
13. Violations of local, state, or federal law
14. Visitation violations
15. Recurrent, flagrant disregard for college regulations, policies or personnel

16. Absence from classes and/or chapel

Procedure for Disciplinary Infractions

The following procedures will be followed when a student unwittingly violates a rule or fails to honor the core values set forth in this handbook, purposely tests the rules or challenges the authority of persons placed over them, or seeks resolution when they think they have been wronged by others. These procedures are designed to provide an opportunity for exercising the principles of correction, discipline, and restoration outlined in Matthew 18:15-17, Galatians 6:1, Hebrews 12:7-11. Nebraska Christian College is concerned with each student's right to due process as well as its need to be just, honest and compassionate in its dealings. The goal of these procedures is spiritual formation through training so maturity and fruitfulness can be obtained.

Conflict Resolution

According to biblical principles, any problems or conflict situations are to first be addressed personally between only the parties directly involved. If a satisfactory resolution is not reached, you are to contact a RA. If satisfactory resolution is still not reached you are to contact the Head Resident. Matters that are not able to be resolved on these levels should be taken to the Director of Student Services.

The Honor System

A student who violates a rule should confess the infraction to an appropriate authority (RA, Head Resident, faculty member, Director of Student Services). Voluntary confession will often mitigate disciplinary penalties. A student with knowledge of an infraction should go to the offender privately and encourage the offender to confess the wrongdoing. If there is no positive response, the student may then ask a RA to join in encouraging the offender to confess. If an offender refuses to acknowledge the wrongdoing, the student should then communicate his or her knowledge to a proper authority (Head Resident or Director of Student Services).

Disciplinary Conference

The following individuals have the authority to address with a student the following issues:

1. A professor/classroom instructor may discuss with a student inappropriate classroom behavior or appearance, alleged incidents of cheating or plagiarism, or violations of core values.
2. A Resident Assistant or the Head Resident may discuss with a student minor offenses dealing with residential life, appearance, and violations of core values.
3. Any college representative may address with a student any violation of conduct, appearance, or core values that occur while under the supervision of the college representative. This might include college-sponsored trips, outreach teams, athletic events, week of ministry, etc.
4. A college administrator may address with a student any violation of conduct, appearance, or core values.

The aforementioned individuals also have the authority to assess penalties/corrective measures when warranted. However, such penalties and corrective measures may not result in disciplinary probation, assigned mandatory counseling, indefinite suspension, or dismissal from school. These penalties require the action of the Director of Student Services or a hearing of the Ethical Conduct Committee. When a disciplinary conference results in a specific penalty and/or corrective measure, written documentation must occur and that information forwarded to one's immediate supervisor. Unresolved issues should be forwarded to the Director of Student Services.

Ethical Conduct Committee

The Ethical Conduct Committee will hear unresolved issues from a disciplinary conference and matters regarding alleged major offenses in order to determine appropriate disciplinary measures. The committee seeks to exercise genuine Christian concern in its dealings with students. Its actions and decisions are intended as vehicles of redemption, correction, personal growth, and professional development. Its primary concerns are the welfare of the student, the college community, and the

churches the college serves. The committee will consist of three members: the Director of Student Services, one additional administrator, and one faculty representative. The Director of Student Services will preside over the hearings. Should the Director of Student Services remove himself because of a conflict of interest, the college administrator will preside.

Hearing Process

The student being called into a hearing of the Ethical Conduct Committee will be notified of the time and location of the hearing not less than one day before its scheduled time. The student may choose to waive this notification in lieu of a quick resolve. The student will be notified as to the charges against him or her and the right to gather evidence and/or witnesses to contest the charge. During the hearing, the committee and/or witnesses will present the evidence for the charge. The student will then present rebuttal evidence and/or witnesses. The committee and the student will have the opportunity to challenge evidence and testimony. The student will be excused while the committee deliberates until a consensus for verdict and action is reached.

The student will be notified of the committee's decision. A written summary of the hearing will be prepared for the student's file. It will include the charge, a list of witnesses who presented evidence, the decision of guilt or innocence, and any penalties assessed. If a decision of innocence is reached, the student may ask for the summary to be removed from his or her file after one year. If punitive or corrective measures are assessed, the Student Government will be notified as to the student involved and the measures levied. The charge will not be stated. The college President will be given a copy of the written summary.

Corrective Measures and Penalties

Actions of the Ethical Conduct Committee include, but are not limited to:

- A written reprimand.
- Campus confinement for a specified period of time. This means the student is confined to his/her room except for classes, meals, chapel, work, and dorm devotions. The student may be restricted from representing the school during the time of confinement.
- Monetary compensation for damage to college property and/or personal property.
- Assigned hours of community and/or campus service.
- Assigned mandatory counseling with an approved counselor (at the student's expense).
- Disciplinary probation for one semester or one year. Disciplinary probation includes exclusion from representing the school in any official capacity, leadership positions on campus, and loss of NCC scholarships (no student will be allowed to graduate while under disciplinary probation).
- Loss of credit in the course or courses where cheating or plagiarism occurs.
- Temporary suspension from class and/or campus with time and terms of re-admittance indicated. (All suspensions will be considered unexcused absences. A student under suspension forfeits any and all refunds that might normally be available, including, but not limited to, withdrawing from class, room, or board.)
- Indefinite suspension with time and terms of re-admittance not indicated. Appeal for re-admittance must go through the committee.
- Dismissal from college.

Any of the above actions may be noted on the student's transcript and may be removed at the discretion of the committee.

NOTE: The Director of Student Services has the right to enact an immediate suspension when the safety of other students or the well being of the college community is at risk. Such a student will retain his or her right to a hearing before the Ethical Conduct Committee.

Appeal Process

A student wishing to appeal a decision made against them may do so, in writing, within five (5) days of notification of disciplinary action taken by the Ethical Conduct Committee. This request will

result in a second hearing before the committee. If the student is not satisfied with the committee's decision after the appeal hearing the student may make a final written appeal to the President within five (5) days of the appeal hearing. Suspensions can be enforced even during the appeal process.

Grievance Policy

Grievance issues are those in which there is a possibility of the following:

- An error in the college's policies or procedures.
- An error in the administration of these policies or procedures.
- Any combination of the above.

It is desirable for a student to identify and resolve difficulties with college policies or personnel first through informal means. Applying the principles of Matthew 18, the student should first speak privately with the college personnel involved. If satisfactory resolution is not reached, you are to involve an arbitrator or witness. If satisfactory resolution is still not reached you are to contact the individual's immediate supervisor. Matters that are not able to be resolved on one of these levels should be appealed to the President. The Student Government is also available to help a student through the grievance process.

If this process fails to produce a satisfactory outcome, concerns may then be filed with:

*The Association for Biblical Higher Education
5850 T.G. Lee Blvd, Suite 130
Orlando, FL 32822
407-207-0808*

Drug and Alcohol Abuse Prevention Program

Nebraska Christian College promotes healthy and safe lifestyles free of the abuse of alcohol, tobacco, and other legal and illegal drugs. The Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989 require an institution of higher education, as a condition of receiving funds or any other form of financial assistance under any message program, to certify that it has adopted and implemented a program to prevent the unlawful possession, use, manufacture or distribution of illicit drugs and alcohol by students and employees. As part of its drug and alcohol prevention program for students and employees, every student and employee of NCC shall receive an e-mail copy of the program annually. Hard copies of the prevention program can be obtained from the Student Services department. Any questions regarding the prevention program should be directed to that office as well.

Abstinence Requirement

NCC requires abstinence from the unlawful possession, use, or distribution of illegal drugs and of alcohol among its students. This also applies to any school sponsored activities whether on or off campus.

Health Risks

There are health risks associated with the use of drugs and the abuse of alcohol. Prolonged drug and alcohol abuse will harm the major organs of the body, especially the brain functions and the cardiovascular system. They are also a major cause of birth defects. Diseases such as hepatitis and AIDS are specifically caused by drug injections with infected needles.

Treatment

Any students or employees of NCC who have a problem with drug and/or alcohol abuse are encouraged to contact a counseling treatment center. The Director of Student Services or a faculty counselor/advisor can assist you in arranging treatment.

Disciplinary Action

NCC will take action against students and employees who manufacture, use, distribute, or possess controlled substances on or off campus, and who violate college rules in reference to possession of alcohol.

Employees: If an employee seeks help prior to discovery, confidentiality, job security, and benefits will be protected. If an employee does not seek professional help and the problem is brought to the attention of the college, then disciplinary action will result. The employee will be subject to discharge and prosecution by the applicable state and federal laws. If an employee or student is arrested while away from the college for drug or alcohol involvement, the college will consider the various circumstances surrounding the arrest before taking action.

Students: If a student seeks help prior to discovery, confidentiality will be protected. If a student requires treatment, he/she will be advised to withdraw from school. Upon the successful completion of treatment, the student can apply for re-admittance to NCC with full privileges. If the student does not seek help and the problem is brought to the attention of the college, then disciplinary action will result. The student will be subject to prosecution by the applicable state and federal laws. If a student is arrested while away from the college for drug or alcohol involvement, the college will consider the various circumstances surrounding the arrest before taking action.

Computer Network – Acceptable Use Policy

Guiding Principles

The primary purpose of the Nebraska Christian College's computer network is educational. The network serves as a resource for enriching, teaching and learning objectives. Approved uses of the network are intended to enhance NCC's established curriculum. We are stewards to the gift of technology and God requires accountability in its usage. As a fellowship that yields to the mission of God's ministry with a focus on Christ, Nebraska Christian College expects responsible use of technology by students, faculty and staff in obedience to Biblical ethics, commands, and values.

Nebraska Christian College recognizes the value of providing accessible, affordable, high-quality education through various delivery modes; as such NCC provides the Internet. The Internet can help meet some users' information and research needs, as well as provide valuable reference retrieval through electronic means. Assistance with the use of the Internet is intended to support the needs of students, faculty and staff in order to facilitate the intellectual growth and lifelong learning needs of all users.

The following principles will guide our use of NCC's network:

Respect for one another's need for access

Students, faculty and staff who are involved in educational or research activities or the administration thereof should have the highest priority in the use of technology. Their use should not be hindered by others engaged in lower priority activity. NCC is a community where all members should act in their neighbor's best interest.

Internet file sharing and the use of software enabling file sharing services (i.e. Kazaa, Morpheus, Bear Share, etc.) not only raise ethical and legal issues, but consume extremely large amounts of bandwidth that leaves little available to other members of the community. Therefore, Internet file sharing is expressly forbidden on any system on NCC's network.

Educational use takes priority over recreational or extracurricular use in the computer labs. Students checking email, chatting, playing games or other non-educational activities are expected to yield stations to students who wish to do course-related computer work. Upon completion of your work in a lab, you must log off of the computer. Failure to do so leaves you

responsible for the use of your account by another user and also leaves the data in your student directory vulnerable.

Respect for one another's values and feelings

New technologies often enhance our ability to communicate and greatly increase the risk of communicating poorly and inappropriately. Communication should illustrate respect for others and a sense of personal integrity. Ephesians 4:29 is applicable here: "Do not let any unwholesome talk come out of your mouths, but only what is helpful for building others up according to their needs, that it may benefit those who listen." Thus, communication that degrades or harasses individuals or groups is unacceptable.

The need to communicate with respect and integrity is particularly important in our contacts with those inside, as well as those outside NCC. Our communications will reflect not only on the college, but also on its Christian mission.

Respect for one another's property

Theft or unauthorized use of either tangible property or intellectual property will not be tolerated. This includes unauthorized copying of copyrighted software and any other form of media, which is not only unethical, but also illegal.

Federal copyright law applies to all forms of information, including electronic communications. Violations of copyright laws include, but are not limited to, making unauthorized copies of any copyrighted material (including software, text, images, audio, and video), and displaying or distributing copyrighted materials over computer networks without the author's permission except as provided in limited form by copyright fair use restrictions. The "fair use" provision of the copyright law allows for limited reproduction and distribution of published works without permission for such purposes as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research.

Respect for one another's privacy

Respect for others also means respect for their privacy. Unauthorized reading or altering of someone else's files, e-mail, or other communications is prohibited.

Responsible Use Policy Detail

Nebraska Christian College's information systems, including but not limited to computers, voice mail, e-mail and access to the Internet, are provided as tools in support of the mission of NCC. The principal concern of this responsible use policy is the effective and efficient use of Information Technology (IT) resources. Therefore, the primary focus is to ensure that the resources are used in a manner that does not significantly impair or impede their use by others in the pursuit of the mission of the college.

Scope

This policy applies to any user (faculty, staff, student or other) of the college's IT resources, whether initiated from on or off campus. This includes any telephone, computer and information system or resource, means of access, networks and the data residing thereon.

Overview

Telephones, computers and networks can provide access to resources on and off campus, as well as the ability to communicate with other users worldwide. Such open access is a privilege and requires that individual users act responsibly. Users must respect the rights of other users, respect the integrity of the systems and related physical resources, and observe all relevant laws, regulations, and contractual obligations as well as conduct themselves in a way that is consistent with Christian life at NCC.

Rights

Access to NCC's network including the Internet by faculty, staff and students is a privilege, NOT a right and is extended for the purpose of academic research, completion of class assignments and other pursuits related to the mission of NCC. Users assume all responsibility for their actions when using the NCC network, e-mail and Internet.

Personal Responsibility

All users must take responsibility to monitor their use of the Internet, including the sites they visit and the amount of time they spend in chat rooms. If a user begins to believe they have a problem with their use of the Internet, they should make an appointment with the Director of Student Services for review.

At the beginning of the school year, each student will be assigned a confidential login, password and e-mail address, allowing them access to NCC e-mail and his/her own student account on the NCC network. All NCC e-mail accounts should be checked on a regular basis as faculty, staff and other students will use this e-mail address for various communications with the student. All users of the network will be held accountable for their use of the computer, including any use of any computer located on the NCC network by someone using their login.

Users of the computer labs may not copy, download, install or otherwise modify the system setup or software.

All existing laws (federal, state and local) and NCC regulations and policies apply, including not only laws and regulations that are specific to telephones, computers and networks, but also those that may apply generally to personal conduct. This may also include laws of other states and countries where material is accessed electronically via college IT resources by users within those jurisdictions, or where material originating within those jurisdictions is accessed via college IT resources.

Fraudulent, harassing, pornographic or obscene materials, whether written, oral or visual, are expressly forbidden on any portion of the network, and may not be stored on any college-owned computer, telephone systems or any system connected to the NCC network.

The college reserves the right to limit access to its resources when policies or laws are violated and to monitor routing information of communications across its network services and transaction records residing on college resources. NCC may monitor and restrict the content of material transported across or posted on college systems to preserve network/system integrity, continued service delivery, and to maintain a safe and wholesome Internet environment to all users of the network consistent with its mission.

Policy Provisions

Authorized Use

NCC's IT resources are owned by the college, and access is a privilege granted to faculty, staff and students in support of their studies, instruction, duties as employees, official business with the college, and other college-sanctioned activities.

The privilege of using NCC IT resources may not be transferred or extended by members of the college community to outside individuals or groups.

Gaining access to the college's IT resources does not imply the right to use those resources. The college reserves the right to limit, restrict, remove or extend access to and privileges within, material posted on, or communications via its IT resources, consistent with this policy and applicable law, and irrespective of the originating access point.

It is expected that these resources will be used in an effective and efficient manner in support of the mission of the college as authorized by NCC. All other use not consistent with this policy may be

considered unauthorized use and could subject the user to possible civil charges, criminal charges or disciplinary actions.

Data Security, Confidentiality, and Privacy

NCC users are responsible for ensuring the confidentiality and appropriate use of college data to which they are given access, ensuring the security of the equipment where such information is held or displayed, and abiding by related privacy rights of students, faculty and staff concerning the use and release of personal information, as required by law or existing policies.

For the purposes of this policy, all institutional data is to be considered sensitive and/or confidential. Access to such data is based on an individual's "need to know" and is restricted to uses directly related to assigned duties. Users are responsible for the security of any accounts issued in their name and any institutional data they may retrieve, modify, reproduce or destroy. Disclosure of confidential information to unauthorized persons or entities, or the use of such information for self-interest or advantage, is prohibited. Access to institutional data by unauthorized persons or entities is prohibited.

In general, information stored on college computers is to be considered confidential unless the owner grants explicit permission to other individuals or groups to view that information or intentionally makes it available to the public. However, all users of NCC's IT resources are advised to consider the open nature of information disseminated electronically, and should not assume any degree of privacy or restricted access to such information as it may be intercepted, copied, read, forged, destroyed, or misused by others.

Unless the law provides otherwise, no personal right of privacy exists in any information placed by students or employees on college-owned computers, or transmitted via the college's voice mail or e-mail systems. In the event of a college investigation stemming from a complaint of alleged misconduct, voice mail, e-mail or files may be locked or copied by IT management to prevent destruction and loss of information, and/or the contents may be reviewed.

E-mail accounts will be deleted once an individual leaves NCC with no known intention of return or continuance date.

All logins, requests for web pages and commands executed by users are recorded in log files that are owned and maintained by Information Technology. This information is monitored and content may be blocked for inappropriate activity and may be the basis for policy enforcement.

Requests for disclosure of confidential information and retention of potential evidence will be honored when approved by authorized college officials or legal authorities, or when required by state or federal law.

Network and System Integrity

Activities and behaviors that threaten the integrity of college computer networks or systems are prohibited on both college-owned and privately-owned equipment operated on or through college resources. These activities and behaviors include but are not limited to:

- Interference with or disruption of computer systems and networks and related services, including but not limited to the propagation of computer "worms," "viruses" and "Trojan Horses".
- Intentional or careless acts, processing extremely large amounts of data, or causing extremely high system utilization to the extent that these interfere with network or system performance so that access to networks or information systems by others may be disrupted or substantially degraded. This includes, but is not limited to, any local network file sharing, the transfer of large files across the network and any gaming activity, shared (multi-player) or otherwise which degrades the network performance.

- Failure to comply with requests from appropriate college officials to discontinue activities that threaten the operation or integrity of computers, systems or networks.
- Revealing passwords or otherwise permitting use by unauthorized others, by intent or negligence, of personal accounts for computer and network access. Individual password security is the responsibility of each user.
- Unauthorized scanning of computers and networks for security vulnerabilities and unauthorized attempts to circumvent data protection schemes or uncover security loopholes.
- Connecting unauthorized equipment to the campus network computers.
- Attempting to alter any college computing or network components without authorization or beyond one's level of authority, including but not limited to bridges, routers, hubs, wiring, connections, etc.
- Negligence leading to damage of college electronic information, information technology resources, computing systems or networks.
- Utilizing network or system identification numbers or names that are not assigned for one's specific use on the designated system.
- Using campus resources to gain unauthorized access to any computer system.
- Violating Copyright and Fair Use practices.
- Masking the identity of an account or machine.
- Capturing passwords or data on the network not meant for you.
- Modifying or extending NCC network services and wiring beyond the area of their intended use. This applies to all network wiring, hardware and in-room jacks.
- Placing content on web pages which violates this Network Use Policy.

Academic Honesty

The college will not tolerate academic cheating or plagiarism in any form. Users of Information Technology resources are expected to uphold the standards of Nebraska Christian College. See the policy on "Academic Integrity" in the college catalog.

Commercial and Political Activity

Use of the college's Information Technology resources is strictly prohibited for hosting or serving unauthorized commercial activities, personal or political gain, private business, fundraising, or use otherwise unrelated to the college. This includes soliciting, promoting, selling, marketing or advertising products or services, or reselling college resources.

Trademarks and Patents

Unauthorized use of trademarked names or symbols, including NCC's, is prohibited. Where college resources are used, the college retains ownership of all faculty, staff and student inventions and other intellectual property that may be patented, copyrighted, trademarked or licensed for commercial purposes.

Electronic Communications

College electronic communications are to be used to enhance and facilitate teaching, learning, scholarly research, support academic experiences, and to facilitate the effective business and administrative processes of the college.

The following activities and behaviors are prohibited on college or privately-owned equipment or networks operated on college resources:

- Online gambling and file sharing and the use of any media enabling these types of activities.
- Altering electronic communications to hide one's identity or to impersonate another individual. All e-mail, news posts or any other form of electronic communication must contain the sender's real name user ID.
- Sending unsolicited commercial advertisements or solicitations.

- Operating unofficial e-mail reflectors.
- Sending messages to large numbers of users.
- Use of system aliases by non-authorized personnel.
- Use of official aliases to broadcast unofficial and/or unauthorized messages.
- Attempting to monitor or tamper with another user's electronic communications, or reading, copying, changing, or deleting another user's files or software without the explicit permission of the owner.

The college reserves the right to send electronic communications, including large group or broadcast messages, to its own users.

The college reserves the right to limit the size of individual messages being transmitted through college resources.

Internet

The college reserves the right to block categories of Internet content as well as specific sites. Currently the college blocks Internet sites that are known to be pornographic, that facilitate the practice of plagiarism, or that provide file sharing services.

Consequences of Non-Compliance

College

An individual's computer use and/or network connection privileges may be suspended immediately upon the discovery of a possible violation of these policies. Because of the nature of the networking, Information Technology may not know who owns a computer that may be involved in a violation. In this case, access to the network from that computer will be suspended until the owner of the computer contacts Information Technology and resolves the issue.

The Information Technology administrative staff will judge an offense as either major or minor. The Information Technology administrative staff will normally deal with a first minor offense. Additional offenses will be regarded as major offenses. Substantiated, major violations by students will be confidentially reported to the Director of Student Services; those of faculty and staff to the President.

Violations of these policies will be dealt with in the same manner as violations of other college policies and may result in disciplinary review.

IT will monitor the local wireless network for unauthorized APs and other unauthorized wireless network devices that pose security risks.

- A first-time violation will result in the wired network port associated with an unauthorized device being immediately disabled without notice. The unauthorized wireless network's hardware's MAC address also will be blocked at the network level. An attempt will be made to inform the owner of the unauthorized device of his or her violation.
- Subsequent violations may result in more serious measures including the extended loss of access to network services.

Civil and Criminal

In addition to the above, certain inappropriate use of Information Technology resources may result in personal criminal and/or civil liability. User shall indemnify NCC for any losses, costs or damages, including reasonable attorney fees incurred by NCC relating to, or arising out of, any breach of this Use Policy by user.

Reporting Irresponsible or Inappropriate Use

Suspected violations of this policy should be reported to the Director of Information Technology. Information Technology personnel will advise the user on what, if any, action to take, act directly when appropriate, and/or refer the violation to other offices for further action. IT personnel will also assist other offices with investigations of suspected policy violations when appropriate. Information Technology personnel may also be contacted to report violations when the complainant is unable, or it is not desirable, to do so through other channels.

Exceptions

Anyone desiring an exception to this policy must get written approval from the Director of Student Services.

Guest Access

Limited network access for guests of the college will be furnished over an unsecured wireless network and on public computers located in computer labs and in kiosks.

- All general policies contained within the current Policy on the Responsible and *Ethical Use of Nebraska Christian College Technology Resources* apply to guests.
- The wireless Guest Network, which is meant for guests of the college, is not equivalent to the wired or wireless network used by Nebraska Christian students, faculty and staff.
- The Guest Network has limited bandwidth.
- There are few security measures in place on the Guest Network. Guests should have no expectation of privacy when they use this network.
- The primary purpose of Nebraska Christian's network is to serve members of the campus community – Nebraska Christian students, faculty, and staff.
- Guests are welcome to use the college network as long as their activities do not interfere with those of the campus community.
- If guests' activities are interfering with those of the campus community, IT will require the guests to cease using the network.

Computers connected to the campus network by any means can do so only to provide the user with access to existing information or to communicate new information via email, the web, etc.

Users are not permitted use of devices to provide unauthorized services or act as gateways to provide alternative means of access to Nebraska Christian services.

Network Contact Information

Susan Snyder
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402.660.7592